



Executive Editor

Contact: jobs@truthdig.com

JOB TITLE: Executive Editor

SALARY: Competitive salary and benefits

DEPARTMENT: Editorial

LOCATION: Remote and/or in person (Los Angeles)

We're looking for a leader who is motivated to publish important, provocative and overlooked stories. This candidate must have strong news sense, deep understanding of the progressive landscapes, excellent editorial and writing skills, and should know how to get the most out of writers and reporters. We want someone who leads with creativity and with intelligence and sensitivity to the issues.

Truthdig, an award-winning progressive online news magazine founded in 2005, has earned numerous Webby, Society of Professional Journalists, L.A. Press Club and other awards. We offer a vibrant work environment that prizes innovation, integrity and quality journalism.

GENERAL JOB DESCRIPTION

The Executive Editor promotes high editorial standards. They see the big picture and lead Truthdig's editorial team. The EE manages Truthdig's daily curation of the best of progressive media, assigns and edits original articles whose range includes fast breaking news hits, short-form analysis, columns, long-form investigative features, book and film reviews.

MAJOR DUTIES AND RESPONSIBILITIES

Requirements:

- Strong writing and editorial skills
- A commitment to the website's mission, vision and culture
- Ability to network and create alliances with affiliates
- Communicate and collaborate with contributors
- Good leadership and communication skills that foster a collegial team

Major Duties and Responsibilities (con't)

- Assign blog items, articles, interviews, reviews, profiles and multimedia stories
- Analyze data to make informed editorial decisions

QUALIFICATIONS FOR THE JOB

Education:

- BA or higher in journalism, communication or related field required.

Experience:

- A minimum of 5 years in an editorial managerial position within a news organization
- Experience assigning and editing feature-length stories
- Experience writing short-form analysis

Other:

- WordPress expertise
- Proficiency with CMS

COMPETENCIES

- Excellent writing skills
- Excellent editing skills
- Must be able to think holistically about site's needs and goals
- Wide degree of creativity and latitude
- Strong communicator and leader
- Solutions oriented
- Strong news sense
- Attention to detail
- Analytical and critical thinker
- Strong networking skills
- Works independently and in teams